

**LYNDEBOROUGH BOARD OF SELECTMEN  
WORK SESSION  
MEETING MINUTES  
February 6, 2013**

**Members Present:** Chairman Arnie Byam & Selectman Kevin Boette

**Staff Present:** TA Thorndike

**Recorder:** Kate Thorndike

6:30 Appointment: Carylyn McEntee, EMD and Fire Chief Rick McQuade

- There was a discussion regarding the FEMA/emergency event communication process. All parties agreed that the lines of communication need to be kept open and that requested response times for the submission of paperwork need to be adhered to. Chief McQuade thought it was important that EMD McEntee get some kind of stipend for her hours of work. He said that he wanted to ask for that at town meeting. He also agreed to free up a radio for her use. There will be another meeting set up to review the town's process and procedure from start to finish in the event of federally declared emergencies that result in funds coming back to the town.
- Chief McQuade, in response to inquiries about abandoned vehicles on Cemetery Road assured the Board that those vehicles would be burned and/or removed by the end of February.
- The Board of Selectmen and TA Thorndike discussed Town Meeting details. The Moderator, Walter Holland will be asked to determine where the food setup will happen; upstairs or down.
- The 2013 Warrant was reviewed and the Board of Selectmen recommend all Warrant Articles with the exception of number 17; a Petition Warrant Article to "establish and accomplish a complete and thorough interviewing and vetting process for the hiring of the next commanding officer of the Lyndeborough Police Department which has a \$7,400 appropriation attached.
- The Tax Impact sheet for the Town Report was reviewed and will be included as a new page for 2013.
- TA Thorndike will contact Mainstay to confirm that they have the proper certification/registration to be working on Police Department IT issues.

**Adjournment:**

**Selectman Boette** made a motion to adjourn the work session at 8:05 p.m. **Selectman Byam** seconded the motion and the VOTE in favor of adjournment was unanimous.

Date: February 6, 2013  
Kate Thorndike, Recorder

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Arnie A. Byam, III  
Chairman

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Donald R. Sawin

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Kevin J. Boette

**APPROVED BY THE BOARD OF SELECTMEN ON FEBRUARY 20, 2013**